

**Corbin Public Library**  
**Application for Employment**

Date: \_\_\_\_\_

**PERSONAL**

Name: \_\_\_\_\_

Last

First

Middle Initial

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Secondary Phone Number: \_\_\_\_\_

**EDUCATION**

High School Name: \_\_\_\_\_ Address: \_\_\_\_\_

Number of Years Completed: \_\_\_\_\_

Degree: \_\_\_\_\_

College Name: \_\_\_\_\_ Address: \_\_\_\_\_

Number of Years Completed: \_\_\_\_\_

Degree: \_\_\_\_\_

Other Education: \_\_\_\_\_

Are you currently enrolled in School? \_\_\_\_\_

If you did not graduate High School, did you have your GED? \_\_\_\_\_

Do you hold a valid driver's license? \_\_\_\_\_

If no, do you have a reliable source of transportation? \_\_\_\_\_

**AVAILABILITY**

What date would you be available to start employment? \_\_\_\_\_

List any days and times you would be unavailable to work: \_\_\_\_\_

\_\_\_\_\_

**WORK EXPERIENCE** (list in descending order from most recent)

Name and Address of workplace:	Dates of Employment:	Position:
_____	_____	_____
_____	Wages Earned: _____	
Phone: _____	Reason for Leaving: _____	
Supervisor: _____	_____	

Name and Address of workplace:	Dates of Employment:	Position:
_____	_____	_____
_____	Wages Earned: _____	
Phone: _____	Reason for Leaving: _____	
Supervisor: _____	_____	

Name and Address of workplace:	Dates of Employment:	Position:
_____	_____	_____
_____	Wages Earned: _____	
Phone: _____	Reason for Leaving: _____	
Supervisor: _____	_____	

May we contact the employers listed? \_\_\_\_\_

If not, indicate which ones(s) you do not wish us to contact: \_\_\_\_\_

**VOLUNTEER EXPERIENCE**

List any volunteer library experience; civic or social organizations and offices held; and any other related experience. (Exclude organizations, the nature of which, indicates creed, nation of origin, or disability of its members)

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**U.S. MILITARY EXPERIENCE**

List rank, branch of service and dates served: \_\_\_\_\_

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**REFERENCES**

List Three:

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_

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Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_

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Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_

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Please list your computer skills:

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Why do you want to work at the Corbin Public Library?

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I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed; falsified statements on this application shall be grounds for my dismissal. I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice and without cause.

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Signature

Date